

Ivan Skybyk

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www.ivanskybyk.com

Profile

2 Masters - 4 Languages

I am a young and dynamic French professional who gathers a Master of Engineering, an MBA, strong language skills as well as an international experience

Objective

To apply my technical, analytical, business and language skills to a Project Manager or Business Developer position which will offer me the possibility to evolve quickly towards a managerial position with higher responsibilities

Graduate Education

**Suffolk University, Sawyer
Business School**
Boston, MA, USA
MBA, Dec 2008
GPA: 3.85/4.0

Relevant courses: Investment
Analysis, Organizational Behavior,
Marketing, Information
Management, International
Business, Conflict and
Negotiation

International Business Seminar,
Beijing - Xian - Shanghai, China,
May 2008

**Paris Graduate School of
Management**
Paris, France
MBA, Dec 2008

*Double Degree Program with Suffolk
University*

Relevant courses: Economic
Analysis, Business Financial
Management

School of Mines of Alès
Alès, France
MS in Engineering, Aug 2007
Specialization in Risk
Management and Environment

One Semester of study in the
University of Southampton, UK,
in Spring 2006

Member of the Board of Directors
of the School for 3 years
President of the Dancing Club of
the School

Languages

French
Native

English
Bilingual

German
Good

Russian & Ukranian
Working knowledge

Other

IT Skills
Microsoft Office

**International Driving
License**

Willing to relocate
Internationally

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Work Experience

Project Manager Sleever International

- ♦ Analyzed in depth the organization in order to duplicate its management style in Germany

*Morangis, France
Feb 2009 - Apr 2009*

Admissions and Study Abroad Fellow, Fellowship student

Suffolk University - Graduate
Admissions & Study Abroad
Programs Offices

- ♦ Presented and sold Suffolk and its foreign partner universities to prospective students
- ♦ Attended university fairs
- ♦ Advised prospective students with their choices and helped them with their application forms
- ♦ Performed various administrative tasks

*Boston, MA, USA
Jan 2008 - Dec 2008*

Safety Engineer, Internship + Temporary work Manitowoc Crane Group

- ♦ Implemented the Safety Management System (SMS)
- ♦ Audited the 20 riskiest workshops of the plant
- ♦ Trained the 22 managers to audit their workshops and apply the safety rules in accordance to the SMS
- ♦ Investigated the accidents which occurred on the plant
- ♦ Performed cost-benefit analysis to select and implement the most efficient safety measures

*Charlieu, France
Mar 2007 - Sep 2007*

Intern + Volunteer

10 months of various
working experiences in:

- France
- Romania
- Ukraine

*Punctual experiences between
Feb 2004 and Sep 2006*

- ♦ Risk Management
 - Assessed sanitary risks in quartering units
 - ♦ Import - Export
 - Sourced potential suppliers in Eastern Europe and China
 - Worked on the best industrial location scheme successfully
 - ♦ Marketing
 - Conducted market studies for the leisure industry and for a personal project of business creation
 - Performed a project feasibility study
 - ♦ Project Management
 - Selected and managed my team, and planned the organization of my personal project
 - ♦ Consulting
 - Analyzed the flow of products in a retail store
 - Designed a new scheme for classifying and picking up the products
 - ♦ International
 - Intern worker in Romania and Ukraine
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